

POLSC 10 – US GOVERNMENT & POLITICS – COVER SHEET	
<b>Semester &amp; Year:</b>	SUMMER 2013
<b>Course ID and Section Number:</b>	<a href="#">POLSC 10 - E3672</a>
<b>Number of Credits/Units:</b>	3.0 units
<b>Day/Time:</b>	M-Th 9:00 AM – 12:20 PM
<b>Location:</b>	AJ 108 (Eureka Campus)
<b>Instructor's Name:</b>	G. Sokolow
<b>Contact Information:</b>	Office location and hours: None Phone: (See Syllabus) Email: through MyCR
<b>Course Description (catalog description as described in course outline):</b> A course addressing both the philosophic roots and the contemporary operation of American national, state, and local government. Specific topics include constitutional development, federal-state relations, and the rights and obligations of citizens under both the federal and the California constitutions.	
<b>Student Learning Outcomes (as described in course outline) :</b>	
<ul style="list-style-type: none"> <li>• Explain the history and philosophy of the Constitution, politics, and government in the United States.</li> <li>• Identify the major provisions of the California and US Constitution.</li> <li>• Compare the three branches of California and US Government, and related political institutions.</li> <li>• Outline the relationship between the states and national government (ie. federalism).</li> <li>• Analyze contemporary issues facing California and the US system of government.</li> </ul>	
<b>Special accommodations:</b> College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS.	
<b>Academic Misconduct:</b> Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an “F” in the course.	
The student code of conduct is available on the College of the Redwoods website at: <a href="http://www.redwoods.edu/District/Board/New/Chapter5/Ap5500.pdf">http://www.redwoods.edu/District/Board/New/Chapter5/Ap5500.pdf</a>	
College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.	

**COURSE SYLLABUS****M-Th 9:00 AM-12:20 PM****AJ 108**

Professor Gary A. Sokolow

Office: AJ 106

Office Hours: By Appointment

Telephone: 444-8630 (home)\*

E-mail: via MyCR webpage

**COURSE HOME PAGE -- [mycr.redwoods.edu](http://mycr.redwoods.edu)  
EXAM SUBMISSION PAGE -- [www.turnitin.com](http://www.turnitin.com)**

**AFTER SUCCESSFUL COMPLETION OF THIS CLASS, YOU SHOULD BE ABLE TO:**

- Explain the history and philosophy of the Constitution, politics, and government in the United States.
- Identify the major provisions of the US and California constitutions.
- Compare the three branches of California and US Government, and related political institutions.
- Outline the relationship between the states and national government (i.e. federalism).
- Analyze contemporary issues facing California and the US system of government.

**WEB SITE/CLASS PARTICIPATION/ EXAM**

The exam will contain detailed instructions for its completion and the electronic submission of it to the *Turnitin.com* website. The exam is "paperless". Therefore, you will not need to give me a hard (paper) copy of it. I will grade the test in the Turn tin site, where you can then see both your grade and my comments typed directly on the tests. After the exam is graded electronically via Turnitin, I will post the grades to your MyCR Gradebook. The Turnitin site will always be open for the submission and viewing of the exam. *However, any exams turned in late will be assessed a late grade penalty of my choosing. Employment issues, child care, computer issues, etc. are not excuses for the submission of any late work. Plan ahead.*

If you are experiencing computer glitches or problems with the myCR site, either contact me at my home phone number\* listed above or E-mail me directly and/or the College of the Redwoods help desk – [its@redwoods.edu](mailto:its@redwoods.edu) or call them at **707.476.4160**. Before contacting me however, I suggest you first try to solve the problem with the help of the guides posted in our MyCR Help folder or the help menus.

Under the “Resources>Help Folder” section of our website, you will find several documents which will guide you in the use of the MyCR and Turnitin websites. Please note that once you log in to MyCR, there is a fairly extensive on-line help menu keyed to each feature (tool) of our website. I will help you with computer/technical issues if I can, but my main expertise is in teaching the course, not computer issues. For professional computer-technical assistance, go to the MyCR Support Portal: <http://support.redwoods.edu/ics/support/default.asp?deptID=15056> A guide to this site is also posted under the “resources” section of our web page.

*\* I spend very little time in my office. I am typically either in the classroom teaching my face to face classes or in meetings of one kind or another. I am available before and after class, or by appointment. Other than this, I work from my home. Therefore, the best way to reach me is usually via e-mail through the Messages tool of our MyCR course webpage. By E-mailing me through our MyCR website, rather than sending me a direct E-mail via the CR website, I can better keep track of all of your e-mail messages. When you E-mail me, leave me a contact phone number as well. If the matter is too urgent or complicated to be handled via E-mail, than by all means call me at home and leave a call-back number where I can call you as soon as possible.*

**REQUIRED TEXTBOOK:** *Keeping the Republic- 6<sup>th</sup> Edition*, Barbour & Wright; Publisher: CQ Press/SAGE; ISBN-13: 978-1452220154

**COURSE GRADE:** The course grade\*\* will be composed of the following three parts:

- |                                  |              |
|----------------------------------|--------------|
| ✓ One Exam                       | 40% of grade |
| ✓ Daily Journal                  | 40% of grade |
| ✓ Class Attendance/Participation | 20% of grade |

Instructor-Initiated Drop Policy: -- “Excessive Absences” – defined as missing *more than* three class sessions. If the student misses more than three class sessions, the instructor may drop him or her from the class.

\*\*A failing grade (<61%) on the exam **or** the journal entries category **or** the class participation category will result in an “F” grade for the entire course.

**GRADING SCALE:**

A	=	>95% - 100%
A-	=	>90% - 95%
B+	=	>85% - 90%
B	=	>82% - 85%
B-	=	>80% - 82%
C+	=	>75% - 80%
C	=	>70% - 75%
D	=	61% - 70%
F	=	<61%

***An "incomplete" grade will not be assigned except under extraordinary circumstances.***

**ASSIGNMENTS :**

A full semester's material is presented in just four weeks. Every day there will be a reading assignment and homework in the form of journaling will take place. Those journal assignments will be collected when due and graded that day. No late journaling assignments will be accepted. The class work will be based on the assigned readings and the journaling.

# Code of Conduct

## Preface:

The purpose of this code is to ensure that both the instructor and students are mindful of the rights and responsibilities of each other. Additionally, adherence to this code will help ensure that the class experience is both meaningful and interesting to all concerned.

## Instructor Expectations:

- *Punctuality* -- Students should make every effort to arrive several minutes before class. Tardiness disrupts the learning and teaching process both for the instructor and students. It is rude to habitually be late for class.
- *Leaving Early* -- Students should stay for the entire class. Often, important material is covered at the end of the class period and assignments for the following class period may be made at that time.
- *Attentiveness* -- Students should stay awake and be attentive for the class period. If one is too tired to attend class, it is best not to come. Drowsing off is embarrassing both for the student concerned and the instructor.
- *Talking in Class / Cell Phones & Pagers*– The passing of notes or continuous talking to other students outside of class discussion is both disruptive to the learning process and rude to other students and the instructor. Turn off or set on "silent", all cell phones and pagers.
- Plagiarism – Plagiarism is defined as claiming any work of another person as your own without attribution to the true author. It also includes taking a substantial portion (approximately 25% or more) of your assignment from another source, whether or not credit is given to that source. This includes the work of fellow students. *If a student is found to have plagiarized the work of another, the penalty which the instructor may impose ranges from a failing grade for the assignment to a failing grade for the entire course.*
- Netiquette - In participating in an on-line format, it is expected that all students treat each other with respect. This includes no personal attacks on any other class member or the instructor. I expect that you may disagree with the views of your classmates from time to time, but such disagreements may be expressed in a respectful manner. It is good to remember that we all bring to the class a broad array of life experiences and much of it is valuable.

## Student Expectations:

- Punctuality – Students have every right to expect that the instructor will offer timely feedback to the discussion questions, crime scenarios, and the grading of exams. The instructor will respond to phone calls and E-mails within 48 hours, sooner if possible.

- Civility – Students have a right for the instructor to treat them with respect both in and out of the classroom and to ensure that all students have an opportunity to express their opinions on relevant matters.
- Classroom environment – The instructor will make every attempt to make the virtual classroom experience useful, comfortable, and interesting.

*In compliance with equal access laws, I am available to discuss appropriate academic accommodations that you may require as a student with a disability. Students are encouraged to contact Disabled Students Programs and Services (DSP&S) , 707-476-4280, for disability verification and for determination of reasonable academic accommodations.*

***Syllabus subject to change upon advanced notice***